

Actions requested by the Overview and Scrutiny Committee

Date Action Requested	Action to be Taken	Response
4 th February 2009 1	Members received a presentation on the Shared Services Board and Joint Working and requested that Overview and Scrutiny be involved throughout the shared services process.	Relevant Officers to report before the Overview and Scrutiny Committee as part of the shared services process where appropriate. (TO BE DONE) – ONGOING.
8 th July 2009 2	Officers were asked to contact the Council's auditors to enquire about best practice examples of Medium Term Financial Plan (MTFP) documents produced by other local authorities.	Officers requested further information regarding best practice examples of MTFPs on 17 July 2009. Examples have yet to be provided to the Committee (TO BE DONE).
29 th July 2009 3	The Committee agreed that the consultants report regarding the Arrow Valley Countryside Centre should be pre-scrutinised by the Committee.	Relevant Officers to arrange for this report be to be considered by the Committee once it has been completed. OSSOs (TO BE DONE).
2 nd September 2009 4	The Chair requested that Members consult within their political party Groups to identify topics suitable for scrutiny.	Councillors to liaise with the OSSOs in order to complete scoping documents for proposed scrutiny subjects and to scheduled these items for consideration at forthcoming meeting of the Overview and Scrutiny Committee. (TO BE DONE) Lead Members, members of the Overview and Scrutiny Committee.
2 nd September 2009 5	The Chair requested that Officers be urged to provide the information requested by the Dial-A-Ride Task and Finish Group for consideration at the following meeting of the Group.	The majority of information that was requested was provided for the Group's consideration and an explanation was provided as to why some further information could not be made available by that date. (DONE).

Glossary

- MTFP - Medium Term Financial Plan
- OSSO - Overview and Scrutiny Support Officer